



SALESIAN COLLEGE CELBRIDGE

“We care, develop, believe- together we achieve”

General School Letter 20th April 2026

Dear Parents/Guardians,

We look forward to a positive and productive Term Three. This is always a particularly enjoyable time of the year, and we are excited about the many end-of-year events and celebrations ahead.

These will include our Sports Day, Award Ceremonies, and Graduation Ceremonies, all of which are important milestones in our school calendar.

All year groups have attended assemblies with their Year heads and have been encouraged and reminded to focus on the last term, their state and house exams.

Please take the time to read this letter carefully, as it contains important information regarding preparations for the end of this academic year, as well as planning for the next academic year for your son.

Parents Association Sports Day BBQ

This annual event is one of our great whole school community events and undoubtedly the BBQ and sunny weather always make this day a great day for our students. There is huge amount of planning and organisation for this BBQ, and it is all done with the enjoyment and fun of our students in mind.

Your Parents Association needs your help through sponsorship. All funds raised on the day go directly to student activities. Ideally, we would love to source large sponsorship of this event – if any parent or guardian has any contacts or can help with the sponsorship of this event please contact the Parents Association.

The Parents Association will also accept any financial donations parents would like to make - all donations will be gratefully received and receipted.

Donations can be made directly to:

Salesian Parents Association

Allied Irish Bank

IBAN IE20AIBK93350318891089

BIC AIBKIE2D

School Uniform

The school uniform rules apply for the full school year.

We ask parents for their full cooperation with these rules. Please do not send notes in particular relating to the wearing of runners at this time of year - they will not be accepted.

We also ask all students to wear their uniform completely and properly. We have addressed a concern with students in relation to a “fashion/ trend” referred to as “sagging” which is wearing their trousers low on their hips/waist and because of this their underwear is visible. We believe this is inappropriate in a school setting.

Students will be sent home to resolve this issue if requests to wear their trousers without their underwear on show are not respected. We thank you for your cooperation with this.

School Charge 2026-2027

Funds made available from the Department of Education & Skills are not sufficient to meet the school’s financial needs and consequently voluntary schools like Salesian College are underfunded by approximately 25%.

Registered students in Salesian College must pay for specific school costs which are not covered by the Department of Education funding.

The school charge of €130 covers the following mandatory school costs and the school has bundled them together for payment at the beginning of the school year. This school charge applies to each year group and is payable each year while registered as a student in Salesian College.

Our instalment plan has proven to be very successful, and I believe it allows parents to budget the school payments in an easier way.

We sincerely thank you all in advance for paying this charge. As you are aware, it is not possible to manage the school without your assistance and financial contribution. All monies paid to the school are fully accounted for and are used for all students for their academic, personal, and social development.

Payment Type	Single Student	Two Students
Full Payment	€130	€240
3 instalments	€30 due 01-06-2026	€60 due 01-06-2026
	€50 due 01-08-2026	€90 due 01-08-2026
	€50 due 01-10-2026	€90 due 01-10-2026

This payment is made through our Payzone system which is accessed through our school website. If you have any difficulty accessing your account or setting up this installment plan, please email our school Bursar, ebehan@salesianscelbridge.com. **If you have an incoming first year student, this school charge has already been paid for 2026-2027.**

If you have any queries, please email the school at ebehan@salesianscelbridge.com

School Charge

VS Ware School Management System & MS Office Licence & IT	€25.00	All students will be assigned their own MS 365 account and VS Ware school account
24/7 Student Insurance	€15.00	All students will be insured under this premium and it is an additional cost to the school.
House Exams/ Stationary	€5.00	Salesian College provides students with the exam papers and Salesian College stationary for all in-house exams.
Games & Extra-Curricular Activities	€10.00	All students avail of our break and lunchtime and after-school extra-curricular activities.
Parents Association Contribution	€5.00	All parents and guardians support our Parents Association and their work as education partners. Our Parents Association support all school events including school masses, graduation ceremonies and annual Sports Day BBQ.
Locker Rental & Maintenance	€60.00	All students are provided with a school locker in order to avoid heavy school bags and allow for an organised school day.
1 st , 2 nd & 3 rd Year Reading Tests & Senior Cycle Diagnostic tests & Career Guidance portal	€10.00	This is an assessment that is designed to help students, and their teachers understand how students learn.
Total	€130.00	

Scientific Trust Fund

As a school we have a charitable status therefore we can avail of the government's tax rebate system where the school can claim the tax refund on donations over €250 in a fund-raising capacity.

These funds are used for educational purposes in the school.

A number of years ago the Salesian College Scientific Trust Fund was set up to raise funds for the school.

Parents/Guardians may arrange to pay the school charge by setting up a direct debit to the Salesian College Scientific Trust Fund.

The minimum contribution is €25 per month totalling €300 for the year.

If you opt to make this contribution you do not pay the School Charge of €130.

If you opt to make this contribution please go to our school website and print the SEPA Direct Debit Mandate, fill it in and return it to the school:

FAO The Bursar, Salesian College, Celbridge, Co. Kildare, W23 W0K.

SCC 500 Draw & Fundraiser

We sincerely thank all parents, family members, past pupils, and members of our local and Salesian community far and wide who have supported our SCC 500 draw. Even though the pitch is completed our fundraising must continue. We still welcome any new entrants to our SCC500 draw - further details are available on our school website www.salesianscelbridge.com. All funds raised will go towards all school facilities, so your support is greatly appreciated.

Information on Uniform Orders & Collection

- Friday 12th June - Deadline for orders
- Collection 6.00-7.00pm Wednesday 17th June
- Collection 6.00-7.00pm Wednesday 19th August

Uniforms will not be sold on these evenings. **Orders for collection will not be processed through the school office.** If you are unable to attend on the collection dates, please arrange for a neighbour or friend to collect it on your behalf.

Our uniform collection sessions are organised on a voluntary basis by our fantastic Parents Association, so we thank them in advance for their work. Students who do not have their full uniform for the school re-opening in the new academic year are not to attend school unless they have their full uniform.

VS Ware - Inputting Absences, Lates and Partial Absences for Appointments

VS Ware is a great management system for the school to monitor and record student attendance, and we thank all parents for their cooperation using this system.

A few reminders:

- **Absences**

A note for all absences must be submitted via VS Ware.

We ask parents to give a brief reason for the absence. There is no need to put private and sensitive information. Please contact the school to speak with the Form Teacher if there is other private information that may need to be shared.

Please do not give the log-in details to your son or anyone else and allow them access to the account.

- ***Partial Absence***

If you are writing a note about a partial absence for an appointment, we ask that the start and finish time are set on the system, otherwise students are marked absent for the full day.

- ***Late Notes***

We can only accept late notes that are inputted by 8.45 in the morning to cancel a detention for a student who arrives late.

When inputting a late note please ensure the expected arrival time of the student is recorded – otherwise a student can arrive at any time and legitimately be marked late or could even intentionally not arrive until later or they may be marked absent for the entire day.

School Attendance

We remind parents and guardians of the importance of full school attendance.

Recent studies confirm the impact of regular absences on the educational progress and development of students.

House Exams

We are working on the exam timetable, and this will be shared with students via Teams in May. During the exams all **third-year students** will be timetabled for study blocks. **Third year students must attend for the full school day during the house exams - there are no early finishes for third year.** Full cooperation with all school rules still applies and **all students must wear their full school uniform until the end of the school year.** Please do not send notes in regarding the wearing of runners instead of correct school shoes – the uniform is for the full school year.

Road Closures and Traffic delays through Celbridge

Kildare County Council has advised the school of road closures in the Celbridge area which will have an impact on morning traffic.

We have advised all students that they must make alternative arrangements and if necessary, leave earlier than normal to ensure they are on time for school.

Free Book Scheme - Return of Books - 3rd Years June 2026

Our current 3rd year students received a small number of books with the free book scheme at the start of 2nd year. A deposit was paid at the time.

Once the Junior Cycle is over, the school will organise a specific date for these books to be returned and the deposit will be returned. We will inform all 3rd year parents of the exact date and time in June. The return of these books will only be accepted on this date.

Students Driving to School

We remind all students who drive to school that they are not allowed to park on the school premises, and they must not park in the bus lanes outside the school.

School Holidays

The school will close officially for the summer holidays on Friday 19th June 2026. The school will re-open on Monday 24th August 2026.

Debs Tickets 2026

Tickets for the 6th Year 2026 Debs will be issued on Friday 5th June following the Leaving Certificate Maths Exam Day at 4.45pm

Students must have their receipt with them.

Tickets will only be issued to the students themselves or to their parents.

I thank in advance the Parents Association for organising this important event.

Social Media Platforms

As a school we use daily our social media platforms Facebook and Instagram. You can find us @salesiancollececelbridge. This is the best way to keep up to date with what's happening in our school. Be sure to follow us to stay informed!

I wish all our students a successful and productive Term 3. Thank you for taking the time to read this letter.

Yours sincerely,

Ms. Brenda Kearns,

Principal.