



SALESIAN COLLEGE

Celebrating 40 Years of Education in Celbridge

23-08-2021

School Reopening

Important letter for all parents, guardians, and students – please read carefully

Front foyer refurbishments

Uniform Collection

School Uniform & School Shoes

Book grant

School Charge

Nuts and Nut Products ban & High Caffeinated/sugar drinks ban for new school year.

Collecting Students & Entry on to school grounds & Bicycle safety

Medical Information

Lunchboxes/Lunch Bag

Masks

Covid-19 Response Plan

Covid-19 Illness Record

Contact Tracing Record

Return to Work Form

Personal Protection Equipment (PPE)

Cleaning

Student Zones

Supervision & Substitution

Year Group Assemblies

Covid-19 Isolation Area

No Visitors to School Without Appointment

Water Dispensers

Cleaning Protocols for all School Activities

Books & Equipment

Journals

School Calendar

Dear Parents & Guardians,

I look forward to welcoming all our students back to Salesian College over the next week. We wish our first-year students the very best of starts in the school and we know they will be a great addition to the school.

We share our condolences with the Salesian Community and the family and friends of Fr. PJ Nyland SDB, RIP. Fr. PJ was a member of our Board of Management and a long serving member of the Salesian Community. He will be dearly missed by all. Ar Dheis Dé go raibh a anam dílis.

Front foyer refurbishments

Work has begun on the refurbishment of the front foyer. There is no access to the school building at this entrance.

All students will enter the school building through the main student entrance on their first day and they will be advised of their base room for their morning tutorial with their Form Teacher during the first week.

Phone lines will be out of service at certain times so we ask parents to email any enquires to

Uniform Collection

I sincerely thank all the Parents Association members for their work organising the uniform collection sessions. It is our plan to hold this in the gym hall next year for easier access.

School Uniform & School Shoes

I remind all students that they must have correct school shoes – black polishable shoes. Runners / plimsoles are not allowed. Students who wear these on their return will be sent home and not allowed to return until they have the correct uniform. Senior Cycle students must wear grey trousers as per the school uniform.

Book grant

Applications will still be accepted. Please complete the form on the school website.

School Charge

All students are obliged to pay their annual school charge of €130. These funds go towards important school resources and supplies. An installment system has been set up for this system on our Easypayments system on our school website.

Nuts and Nut Products ban & High Caffeinated/sugar drinks ban for new school year.

Due to the number of students in the school who have a severe nut allergy, we are going to ask all parents, guardians, staff and students to assist us to ensure you do not bring any nut products into school.

We realise that we cannot monitor all lunches, food products and snacks, however we would sincerely appreciate that all students adhere to this from now on. Students are not allowed bring high caffeinated / sugar drinks into school.

Collecting Students & Entry on to school grounds & Bicycle safety

At the beginning and end of the school day parents / guardians are not allowed on to the school grounds to park /drop off/ collect their sons. This is for the health and safety of your son. You will be asked to move should you be found on the school premises. We are mindful that there are exceptions in the case of a student who has sustained an injury e.g. broken leg etc., or in the case of a student with a specific disability which limits his movement. In accordance with the relevant sections of the Occupiers Liability Act 1995, the school takes no responsibility for any loss or damage that occurs as the result of driving onto school grounds. All students who cycle to school must have a secure lock for their bikes. We also advise students to wear helmets. On entering and leaving the school all cyclists must dismount and walk to and from the gates. We have extended the bike rack enclosure so there is more room for students to lock their bikes securely.

Medical Information

We ask parents and guardians to notify the school in writing with specific information about students who may have particular medical needs which personnel in the school need to be aware of.

Covid-19 measures and systems – please read again even though you may be familiar with these arrangements.

Lunchboxes/Lunch Bag

In accordance with the Covid-19 response plan the only bins we will have in classrooms will be specifically for cleaning materials - i.e. wipes / paper cloths used for cleaning desks.

There will be no general waste bins.

This means that all students must bring home their own rubbish i.e. banana skins, fruit peelings, packaging, paper wrapping, empty bottles, cartons, yoghurt cartons, crusts, unwanted food and so on.

I cannot be clearer than this – students are not to leave any rubbish behind them – so they must have a lunchbox or lunch bag to take this home with them.

I expect full cooperation from all students, parents & guardians about this.

Masks

All students must wear a proper facemask every day for every class.

The mask should not be hanging or loose or have any unacceptable design on them.

Covid-19 Response Plan

The school has a Covid-19 Response Team who are working on the preparations and protocols for the school reopening.

The school has nominated Lead Worker Representatives – Mr. Ciarán Malone and Ms. Julie Reilly

Covid-19 Response Plan for the Sustainable Reopening of Post-Primary Schools

This document is the official school plan with full details on the required guidelines and recommendations. This is formally ratified by the Board of Management and is on the school website.

Covid-19 Illness Record

The Principal & Deputy Principals will complete an illness record for all students & staff who are reported to them for illness.

Contact Tracing Record

All visitors to the school will complete the contact tracing log in the reception area.

Return to Work Form

All staff must complete a return to work form.

Personal Protection Equipment (PPE)

All rooms will have a PPE box.

Teachers and students must wear a mask at all times.

Gloves and masks are only to be given to students for cleaning and in the event of a suspected Covid-19 case.

Cleaning

There will be extra cleaning of the school during school hours.

The school will have extra cleaning materials and resources for the different classrooms and practical rooms.

All students and staff are responsible for cleaning their own work area / classroom at the beginning and end of all classes

Student Zones

Students will remain in their own zones and will have their own specific entrance & exit doors.

Students will have their own designated areas outside for breaks.

Supervision & Substitution

Extra supervision sessions will be available for mornings and afternoons and during the school day.

Year Group Assemblies

All year groups on their return to school will be advised of:

- The signs of Covid-19
- What to do if they show signs of Covid-19?
- New school arrangements
- How to wash & clean their hands

Covid-19 Isolation Area

There will be a specific designated area for isolating a student / staff member with a suspected case of Covid-19.

All school personnel will be given clear instructions on the protocol for managing a suspected case of Covid -19.

No Visitors to School Without Appointment

No dropping lunches / schoolbooks / equipment etc. or calling up to collect a student unannounced.

Water Dispensers

These are disconnected - staff and students are asked to provide their own water / drinks.

Cleaning Protocols for all School Activities

All staff and students will be given clear directions on regular cleaning and sanitizing routines.

Books & Equipment

No sharing of books or equipment is allowed in classrooms. Students will not have access to lockers.

Journals

All Form Teachers will be given a "Journal Checked" stamp to avoid overhandling of books / student materials.

School Calendar

The school calendar is on the school website with all the details about students' returning dates and times and school holidays during the year.

Thank you for taking the time to read this long letter and I trust it covers all the queries you may have for your son's return to school in a few days' time. Due to the refurbishment work the best way to contact the school is to send an email to office@Salesianscelbridge.com.

Go n-éirí linn.

**Ms. Kearns,
Principal.**